



**The Apartment Association of Kansas City
Presents
“Preparing for Property Visits”**

January 26th, 2010

Embassy Suites on the Plaza

220 W. 43rd Street

Seminar 8:30 a.m. - 11:30 a.m.

AAKC Lunch Meeting

11:30 a.m. - 1:00 p.m.

\$55.00 for Seminar and Lunch

\$110.00 for Seminar and Lunch

\$25.00 for Lunch only, \$45.00 for non-member

Wouldn't you like your owner's or asset manager to be happy after they visit your community? Come to this informative seminar and workshop on how to make the best impression possible and be prepared for these important visits.

You will learn how to:

- Prepare reports in advance
- Discuss capital needs and status of current projects
- Promote positive image of property and your team
- Make your property shine from top to bottom
- How to focus on the positive aspects of your community's performance while not ignoring the negative
- Learn the importance of using a checklist to prepare in advance for this visit
- How to get your team and vendors involved in the visit

This seminar and workshop is for all team members including maintenance as well as your vendors. Don't you want to start off 2010 on the right foot? If so, make sure to get your reservations in now!

Email Your Reservations to jworden@aakc.us

Reservations must be received by January 25th at 11:00am

All payments must be received by January 26th. No Billings.



January 26th, 2010
AAKC Seminar and Lunch Meeting Reservation Form
Seminar and Lunch \$55.00 Members
\$110.00 Nonmembers
Lunch Only Members \$25.00
Nonmembers \$45.00

Please Register by January 22nd, 2010

Name: _____

Company Name: _____

Phone: _____ Fax: _____

Email: _____

Paying by Check: _____ Paying by Credit Card: _____

MC/Visa/Discover #: _____

Exp. Date: _____ Code on Back: _____

Billing Address: _____

Fax form to 913-248-0882

All AAKC Events Require Reservatons 48 Hours Before Date of Event

Please No Billings